

BYLAWS OF RIVERTOWN PLAYERS, INC.

Current operating Bylaws

ARTICLE I – NAME

The name of this organization shall be Rivertown Players, Inc. (hereafter referred to as RTP).

ARTICLE II – PURPOSE

The purpose of RTP shall be to promote, encourage, and develop the enjoyment, appreciation and participation by the citizens of southeastern Indiana and surrounding Tri-State area in the theatre arts through the production and performance of plays, musicals, and concerts. To accomplish this goal, assistance and financial contributions will be sought by means of membership and other support.

RTP is organized exclusively for charitable, religious, educational and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 (c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered to make payments and distributions in furtherance of the purposes set forth in Article II hereof.

No substantial part of the activities of the corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under section 501 (c) 3 of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE III – MEMBERSHIP

Section 1. Qualification – Membership with RTP shall be open to any person or organization applying for such in accordance with the appropriate terms for the class thereof.

Section 2. Classes – Annual membership shall be granted upon application and payment to RTP of the current annual dues in the amount set forth by the Board of Directors for the following classes:

- A. ADULT – This membership is available for all adults. Adults being defined as those 18 and over.
- B. YOUTH – This membership is available for all youth. Youth being defined as those 17 and under.
- C. FAMILY – This membership includes the head(s) of the household and all youth.

Section 3. Upon receipt of application and payment of the annual dues to the chairperson of the membership committee, a membership card shall be issued identifying the holder, class, and date of expiration, which shall also be recorded on the membership roster. Membership shall be for one year from enrollment.

Section 4. Rights – Members in good standing are defined as those whose membership fees are current. Each member in good standing shall have the right to attend all meetings and to participate in the activities of RTP. All members 16 years and older have the right to vote at meetings of the General membership. Family memberships are limited to a maximum of four (4) votes (2 adult and 2 youths 16 and up).

Section 5. Inactive Membership – Any member who does not renew their membership within one month of the expiration date will be considered inactive and will forfeit their rights until membership is renewed.

ARTICLE IV – FINANCE

Section 1. Dues – The term of membership shall be set annually by the Board of Directors at the first meeting of the fiscal year. Annual dues are as follows:

Family	\$35.00
Adult	\$20.00
Youth	\$15.00

Section 2. Tickets – The price of tickets for all RTP productions shall be fixed by the Board of Directors.

Section 3. Annual financial support provided to RTP shall be recognized by the following donor categories. Members classified in these donor categories are limited to 2 votes:

Sustainer	\$300 +
Benefactor	\$100 - \$299
Patron	\$50 - \$99

ARTICLE V - BOARD OF DIRECTORS

Section 1. – Qualifications - Nominees to the Board of Directors shall be a member in good standing and shall have participated in some capacity in at least one production within the past 12 months.

Section 2. – Duties of the Board of Directors - The Board of Directors shall manage and conduct the affairs and business of RTP. The Board shall develop and supervise all activities and determine such policies that are in the best interest of RTP. The Board shall appoint and oversee such persons and/or committees as may be necessary to carry on the work and activities of RTP.

Section 3. Number and Term of Board of Directors – The Board of Directors shall consist of seven (but no fewer than four) members, elected at-large from the general membership. Elected Board members shall serve alternating two-year terms. Three Directors shall be elected in odd numbered years; four Directors shall be elected in even numbered years. Election of Board of Directors members shall be held at the conclusion of the September General Meeting.

Section 4. Meetings of the Board of Directors – At the first meeting after an election the board shall decide when the monthly board meetings will be held. The President shall have the discretion of cancelling, postponing or changing a meeting time or date with notification and approval of all Board Members. In addition, the President has the authority to call a Special Meeting of the Board of Directors with notification and approval of all Board Members. Four Directors shall constitute a quorum. All Board meetings are open to the general membership of RTP.

ARTICLE VI– OFFICERS AND DUTIES

Section 1. Officers and Terms – The officers of RTP shall be President, Vice President, Secretary and Treasurer. The term of office shall be one year.

Section 2. Election – At the first Board meeting after the general election, the Board of Directors shall elect a member of the Board to each office by a majority vote of the directors attending. There must be a majority (4) in order to elect officers. The outgoing president may vote under the provisions of Roberts Rules of Order. (i.e. his/her vote may break a tie but not cause one) New officers shall assume their duties at this meeting and receive materials of office from outgoing officers.

Section 3. Duties of Officers

- A. **President** – The President shall be responsible for administration and shall preside over all meetings of the Board of Directors and General Membership. It shall be the responsibility of the President to oversee all duties of all officers and committees. In addition, it shall be the President’s responsibility to appoint committee chairpersons as needed.
- B. **Vice-President** – The Vice-President shall assume the duties of the President in the event of the absence or inability of the President to perform said duties. The Vice-President shall assume the position of the RTP Historian and other duties deemed necessary by the board.
- C. **Secretary** – The Secretary shall record and maintain the minutes of all meetings of the Board and the general membership of RTP. The Secretary shall be responsible for notifying members of all meetings of RTP. The Secretary shall be responsible for any correspondence on behalf of the board and also maintains current copies of RTP Articles of Incorporation, Bylaws and amendments of each in the files. Duties include other responsibilities deemed necessary by the board.
- D. **Treasurer** – The Treasurer shall receive, maintain, and account for all funds and property of RTP. The Treasurer shall present a written monthly financial report at all Board and general meetings. The Treasurer shall prepare a proposed budget prior to the beginning of each fiscal year and shall also present a final financial

statement of the past year at the October meeting of each year. Duties include other responsibilities deemed necessary by the board.

Section 4. Board of Directors Vacancies – In the event of a vacancy in the office of President, the Vice-President shall immediately assume the duties of the President for the remainder of the term.

Should other vacancies occur on the Board of Directors as a result of resignation, inability to serve, or removal of a Board member, such position(s) shall be filled, in one of the following manners:

- A. The Board of Directors shall select a replacement from remaining members of the Board to serve out the unexpired term of such officer at the first Board meeting following the occurrence of the vacancy.
- B. Vacancies may be filled by an appointment(s) by the Board of Directors from current members in good standing. These appointments will only fulfill the term of the departing Board Member.

Section 5. NO member may be removed without just cause to be determined by the remaining members of the Board of Directors.

ARTICLE VII – COMMITTEES

Section 1. Standing Committees – Standing committees of RTP may include, but not be limited to, those listed below. Chairpersons of these committees shall be appointed by the Board of Directors and shall perform in that position for one year.

- A. Production : director, show selection, facility choice, rights, tech, programs,
- B. Social Media: website, Facebook, future social media
- C. Advertising Publicity: for shows, for RTP in general,
- D. Membership: tracking membership, recruiting, donors for program, newsletter,
- E. Community Outreach: Pride Parade, Scholarships, local events,

Section 2. Ad Hoc – Other short term committees deemed necessary by the board.

ARTICLE VIII – FISCAL YEAR

The fiscal year of RTP shall be October 1 through September 30.

ARTICLE IX – GENERAL MEETINGS

Meetings of the general membership of RTP shall be held following the September Board Meeting. Additional meetings may be called by the Board of Directors or at the request of ten members of RTP. Dates, times, and places of all meetings shall be determined by the Board.

ARTICLE X – PARLIAMENTARY AUTHORITY

The rules contained in the most recent edition of *Robert's Rules of Order Newly Revised*, shall govern RTP in all cases to which they are applicable and when they are not inconsistent with the Bylaws of RTP.

ARTICLE XI - BYLAW AMENDMENTS

These bylaws may be amended at any general meeting after having been presented in writing to all RTP members through email, mail, or any other means. . Each member must be notified that a discussion regarding proposed amendments to the bylaws will be held prior to voting at the next general meeting. The amendment will pass upon receiving a two-thirds favorable vote of the members present and voting.

ARTICLE XII – DISSOLUTION

In the event of the dissolution of RTP, all liabilities and obligations shall be paid and the remaining assets shall be liquidated and distributed to one or more organizations that are tax exempt in accordance with the current Section 501(c)(3) of the Internal Revenue Code. No funds shall inure to the benefit of individual members.